

File No. GAD-VIG0APR/4/2021-09-GAD (C.No. 103216)

**Government of Jammu and Kashmir  
General Administration Department  
(Vigilance)**

Civil Secretariat: Jammu/Srinagar

Dated: 12<sup>th</sup> June, 2024

Subject: Annual Property Returns on PRS Portal: Extension of timelines-regarding.

**Notification**

It is hereby notified for information of all concerned employees that submission of property returns for the year 2023 by the defaulting employees shall be allowed through online mode on the Property Return System (PRS Portal) for a period of **05 days w.e.f, 13.06.2024 to 17.06.2024.**

All employees who have registered themselves on the Portal but not submitted their property returns shall submit the same, besides, unregistered employees shall get themselves registered on the portal and submit their property returns during the stipulated period.

In case employees face issues related to OTP, they shall update their current mobile numbers and email IDs on CPIS portal. Drawing & Disbursing Officers (DDOs) shall ensure necessary facilitation in this regard. In case of any other issue/technical support, employees shall forward their concerns on **support-prs@jk.gov.in** for speedy redressal.

It is further enjoined upon all the Controlling Officers/DDOs of all the departments to submit the action taken report w.r.t, employees who have not registered themselves on the PRS Portal/non-submission of Property Return including their CPIS Numbers, to General Administration Department, within a week's time after the expiry of the extension period.

  
(Rahul Sharma) JKAS,  
**Under Secretary to the Government.**

Copy to:

1. All Financial Commissioners (Additional Chief Secretaries).
2. Director General of Police, J&K.
3. Director General, IMPARD, J&K.
4. All Principal Secretaries to the Government.

5. Principal Secretary to the Lieutenant Governor, J&K.
6. Principal Resident Commissioner, J&K Government, New Delhi.
7. All Commissioner/Secretaries to the Government.
8. Chief Electoral Officer, J&K.
9. Joint Secretary (Jammu, Kashmir & Ladakh), MHA, GoI.
10. Divisional Commissioner, Kashmir/Jammu.
11. Director, Anti Corruption Bureau, J&K.
12. All Deputy Commissioners.
13. Director Information & Public Relations, J&K.
14. Chairperson, J&K Special Tribunal.
15. All Heads of Departments/Managing Directors/Secretary, Advisory Boards.
16. Registrar General, J&K High Court, Jammu.
17. Secretary, J&K Public Service Commission/BoPEE/SSB.
18. Director, Archives, Archaeology and Museums, J&K.
19. Director, Estates, Kashmir/Jammu.
20. Secretary, J&K Academy of Art, Culture & Languages.
21. Director, IT&SS, University of Kashmir.
22. General Manager, Government Press, Srinagar/Jammu.
23. Private Secretary to the Chief Secretary, J&K.
24. Private Secretary to Advisor (B) to the Lieutenant Governor.
25. Private Secretary to Secretary to the Government, GAD.
26. I/c GAD Website.
27. Stock file.

***"Hindi and Urdu version shall follow"***